



General Pest control for IGMH, Villimale Hospital & Dharumavantha Hospital Complex

Terms of Reference

Introduction:

This document establishes the terms and conditions governing the outsourcing of pest control services at Indira Gandhi Memorial Hospital (IGMH), Villimale Hospital & Dharumavantha Hospital. The objective is to maintain a pest-free environment within the hospital premises to ensure the health and safety of patients, staff, and visitors.

Scope of work:

1. The selected party provide pest control services in all areas of the hospital including all indoor and outdoor areas of the hospital, in-patient and out-patient service areas, clinical and non-clinical areas, patient rooms, wards, corridors, offices, kitchens, waste disposal areas, all surrounding spaces and outdoor spaces.
2. Conduct regular inspections throughout the hospital premises to identify pest infestations and potential breeding grounds, following a set schedule (e.g., weekly or monthly), covering all areas of the hospital.
3. Identify and assess potential pest infestations, breeding sites, and entry points, then implement appropriate pest control measures to eradicate and prevent infestations. The measures must include rodents, insects, arachnids, termites, and other common pests.
4. Ensure compliance with all relevant regulations and standards including OSHA and local healthcare safety regulations.
5. Collaborate with hospital staff to address specific pest control concerns or emergencies promptly, with clear response times (e.g., within 24 hours).
6. Maintain detailed records of pest control activities, including inspections, treatments, and any incidents.
7. Utilize a combination of chemical, non-chemical, and integrated pest management (IPM) approaches to control and eradicate pests effectively and minimize environmental impact.
8. Monitor pest activity levels through surveillance measures, including trapping, monitoring stations, and visual inspections. Implement a specific system for ongoing monitoring and trend analysis.
9. Provide ongoing maintenance treatments and preventive measures to ensure long-term pest control efficacy.
10. Conduct specialized treatments for high-risk areas or sensitive environments, such as operating theaters, sterile processing units, and food preparation areas.



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11. Maintain accurate records of pest control activities, including inspection reports, treatment records, pest sighting logs, and trend analyses.
12. Implement pest awareness and education programs for hospital staff to promote proactive pest prevention.

Qualifications and Expertise:

1. Employ licensed and certified pest control technicians with relevant qualifications and ongoing training in healthcare facility pest management.
2. Ensure that all personnel are knowledgeable about the latest industry standards, regulations, and best practices related to pest control in healthcare settings.

Responsibilities of the Outsourcing Party:

1. Conduct initial site assessments to identify existing pest issues, environmental conditions, and potential risk factors.
2. Develop a customized pest management plan (PMP) based on the findings of the site assessment and in consultation with hospital stakeholders.
3. Implement the PMP in accordance with agreed-upon schedules and protocols, ensuring compliance with regulatory requirements and industry standards.
4. Provide regular progress reports, including detailed summaries of pest control activities, findings, recommendations, and outcomes.
5. Generate a monthly pest management report which include the following information:
 - Date
 - Pesticide used / brand name
 - Active ingredients
 - Entity treated
 - Sites treated
 - Target pest
 - Method of applications & hours
 - Effect on pest / human/ antidote
6. Respond promptly to pest-related emergencies or urgent requests for service, including after-hours and weekend incidents, with clear response times.
7. Maintain open communication channels with hospital management, infection control teams, environmental services staff, and other relevant stakeholders.

Health, Safety, and Environmental Considerations:

1. Ensure compliance with all relevant health and safety regulations, including Occupational Safety and Health Administration (OSHA) standards in the handling and application of pest control products.



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2. All Pesticides used shall be approved by MFDA (Maldives Food & Drug Authority).
3. Minimize the use of hazardous chemicals and pesticides by prioritizing non-toxic, eco-friendly, and least-toxic control methods wherever feasible.
4. Provide appropriate personal protective equipment (PPE) and training to pest control technicians to mitigate occupational health risks associated with pesticide exposure.
5. Implement procedures for the safe storage, handling, transportation, and disposal of pest control products, waste materials, and contaminated equipment.
6. Monitor and document any adverse effects or incidents related to pest control activities, including pesticide spills, exposures, or allergic reactions, and report them promptly to hospital authorities and regulatory agencies.

Relevant Documents Required:

1. Material Safety Data Sheets (MSDS) of all pesticides used.
2. All Pesticides used shall be approved by Maldives Food & Drug Authority (MFDA).
3. Provide copies of licenses for pest control and proof of certification of technicians.
4. Include a detailed schedule/plan for how the service will be carried out.
5. Include information on previous relevant experience, ideally with at least one years of health facility pest control experience (with reference to support).
6. Provide details of chemicals used, including brands and manufacturers.
7. Include CVs of technical personnel involved in the pest control program.