



Indira Gandhi Memorial Hospital

Male', Maldives

Number: 137-HR/IUF/2025/62

JOB ADVERTISEMENT

There is a job vacancy for the following post on contract basis. (Only for Foreigners)

Since we have advertised for local candidates will first consider application from qualified local candidates for the available position.

Designation:	Ophthalmology Technician
Type:	Contract
Required Numbers:	01
Grade:	MS 1
Classification:	Technical Officer Grade 1
Place of Work:	Indira Gandhi Memorial Hospital / Vilimale Hospital / Dharumavantha Hospital
Salary:	MVR 5610.00 (per month)
Service Allowance:	MVR 2500.00 (per month)
Risk Allowance:	MVR 100.00 (per duty attended day)
Accommodation Allowance:	MVR 2500.00 (per month)
Food Allowance:	MVR 1800.00 (per month)
Ticket:	Air ticket will be provided as in employment agreement

Eligibility Criteria:

- Diploma in related field.
- Work Experience (2 years)

Scope of Work:

1. Assist with visual function and diagnostic tests such as tonometry, refraction, and retinoscopy.
2. Utilize diagnostic tools such as the Humphrey Field Analyzer and OCT to accurately assess and document the patient's visual function.
3. Inform the ophthalmologist of any changes in the patient's vision or other visual concerns, and provide all relevant clinical information.
4. Assist the optometrist with pupil dilation procedures to prepare patients for comprehensive eye examinations.
5. Explain to patients how to properly use eye drops or other medications and contact lenses.

6. Assist the ophthalmologist during eye surgeries and clinical procedures, ensuring all necessary instruments and support are provided.
7. Share patients' test results with the ophthalmologist to facilitate accurate diagnosis and further management.
8. Ask patients about their symptoms and accurately record the information needed by the doctor.
9. Prepare, review, and maintain patient medical records accurately.

Documents to be submitted:

1. Qualification Certificate
2. Mark sheet and Transcript
3. Basic registration or membership
4. Experience letters (recent one should not be more than 3 months old, experience should fall within the recent 02 years)
5. Valid IELTS or Higher secondary and secondary examination result
6. Curriculum Vitae (CV)
7. Certificate of Good Standing (three months' validity)
8. Passport Copy (Minimum 12 months' Validity)
9. Scanned color passport size photo
10. Filled pre-registration form: [Download](#)
11. IGMH job application form: [Download](#)
12. Police clearance certificate (police certificate) with 3 months validity from the date of issued.

Interview Details:

Google meet Interview for the shortlisted candidates will be held between 4th June to 4th July.

Criteria for shortlisting the qualified candidates:

1. Educational Qualifications
2. Work Experience (2 years)



Shortlisted criteria:

First 10 qualified candidates will be shortlisted for the interview.

Selecting the most eligible applicant for the position:

1. The one who get the highest marks in the interview process and the Criteria for shortlisting will be the most eligible applicant for the position.

Application Deadline: Required documents to be submitted before **13:00 of 03rd June 2025** to application online, our mail address is application.foreign@igmh.gov.mv through Ministry of economic development and trade registered recruitment agency and Direct applications.

Note: We will only accept the application with all the required documents mentioned above. Documents must be clearly color scanned, in one file (PDF format).