



## Indira Gandhi Memorial Hospital

Male', Maldives

Number: 137-HR/IUF/2023/44

# **JOB ADVERTISEMENT**

*There is a job vacancy for the following post on contract basis. (Only for Foreigners)*

<b>Designation:</b>	Consultant in Psychiatry
<b>Job ID:</b>	J-329106
<b>Required Numbers:</b>	01
<b>Grade:</b>	CS15-1
<b>Classification:</b>	Specialist Medical Practitioners
<b>Place of Work:</b>	Indira Gandhi Memorial Hospital
<b>Salary:</b>	MVR 30990.00 (per month)
<b>Service Allowance:</b>	MVR 340.00 (per duty attended day)

### **Eligibility Criteria:**

- MBBS Certificate with one-year internship.
- Specialization Certificate (MD / MS)

### **Scope of Work:**

- Treatment of mentally ill patients coming to the OPD.
- Treatment of inpatient mental patients.
- Give instructions to medical officers and nurses working in the ward on what else to do with the care of bedridden patients and explain in detail the patient's condition at the time to the patient's family members.
- Talk to the patient and his family and understand the physical and mental condition.
- Order special tests to diagnose the disease and analyze the results of the tests to continue treatment and make changes to the treatment.
- Monitor the patient's conversion to prescribing and treatment and disease prevention measures.
- Write and record patient medical information and share it with other doctors and other health professionals who need to provide comprehensive treatment.
- To advise patients on the treatment of specialists in the health service in the provinces and to provide the services for the prescribed period if required.

### **Documents to be submitted:**

1. Qualification Certificate (MBBS and Specialization)
2. Transcript and Mark sheet (MBBS and Specialization)
3. Basic Registration (both MBBS and Specialization)
4. Internship Certificate (1 year)

5. Experience letters (recent one should not be more than 3 months old)
6. IELTS or Higher secondary and secondary examination result
7. Certificate of Good Standing (three months' gap should not be there from issued date to till date)
8. Curriculum Vitae (CV)
9. Passport Copy (Minimum 12 months' Validity)
10. Scanned color passport size photo
11. Filled pre-registration form: [Download](#)
12. IGMH job application form: Download
13. Police clearance certificate (police certificate) with 3 months validity from the date of issued.

[ If you do not have valid good standing certificate, please attach the request submission slip for these documents]

**Interview Details:** Skype Interview for the shortlisted candidates will be held between 25<sup>th</sup> August to 14<sup>th</sup> September 2023

**Criteria for shortlisting the qualified candidates:**

1. Educational Qualifications
2. Work Experience (2 years)

**Shortlisted criteria:**

10 qualified candidates will be shortlisted for the interview.

**Selecting the most eligible applicant for the position:**

1. The one who get the highest marks in the interview process and the Criteria for shortlisting will be the most eligible applicant for the position.

**Application Deadline:** Required documents to be submitted before **13:00 of 24th August 2023** to the Human Resource Department of IGMH (11<sup>th</sup> Floor) or submit the application online, our mail address is [application.foreign@igmh.gov.mv](mailto:application.foreign@igmh.gov.mv) through a Maldives' registered recruitment agency.

**Note:** We will only accept the application with all the required documents mentioned above. Documents must be clearly color scanned, in one file (PDF format). **Direct applications are not accepted.**

.....  
20<sup>th</sup> August 2023

