

# Indira Gandhi Memorial Hospital

Male', Maldives

Number: 137-HR/IUF/2023/16



# **IOB ADVERTISEMENT**

There is a job vacancy for the following post on contract basis. (Only for Foreigners)

**Designation:** Senior Occupational therapist

**Job ID:** J-291528

**Required Numbers:** 01 **Grade:** MS 3

Classification: Senior Technical Officer Grade 1
Place of Wok: Indira Gandhi Memorial Hospital

Salary: MVR 7035.00 (per month)

Service Allowance: MVR 2500.00 (per month)

## **Eligibility Criteria:**

• Bachelor's Degree in Occupational Therapy related field with 02 years of experience (or) Master's Degree in Occupational Therapy

#### Scope of Work:

- Assess patients and identify their physical condition, medical history and attainable goals Implement rehabilitation programs to help restore lost skills and confidence reputation.
- Recommend the use of wheelchairs in the home or work environment and the necessary changes to the
  environment
- Teach anxiety management techniques and facilitate a return to the workplace.
- Teach them to use special equipment and make it easier to do daily tasks. Teach people with learning disabilities and social and social skills to maintain common social skills.
- Teaching how to behave within common social standards
- Plan treatment in consultation with other health care providers. Plan and conduct support groups for patient caregivers.

#### Documents to be submitted:

- 1. Qualification Certificate
- 2. Transcript and Mark sheet
- 3. Basic Registration or membership



- 4. Experience letter with minimum of 02 years (recent one should not be more than 3 months old, experience should fall within the recent two years)
- 5. IELTS, TOEFL or similarly recognized certification test results
- 6. Curriculum Vitae (CV)
- 7. Passport Copy (Minimum 12 months' Validity)
- 8. Scanned color passport size photo
- 9. Filled pre-registration form: Download
- 10. IGMH job application form: **Download**

#### **Interview Details:**

Skype Interview for the shortlisted candidates will be held between  $24^{th}$  February 2023 to  $10^{th}$  March 2023.

#### Criteria for shortlisting the qualified candidates:

- 1. Educational Qualifications
- 2. Work Experience (2 years)
- 3. Age between 20 to 45

#### Shortlisted criteria:

10 qualified candidates will be shortlisted for the interview.

### Selecting the most eligible applicant for the position:

1. The one who get the highest marks in the interview process and the Criteria for shortlisting will be the most eligible applicant for the position.

**Application Deadline:** Required documents to be submitted before **13:00 of 23**<sup>rd February</sup> **2023** to the Human Resource Department of IGMH (11<sup>th</sup> Floor) or submit the application online, our mail address is <a href="mailto:application.foreign@igmh.gov.mv">application.foreign@igmh.gov.mv</a> **through a Maldives' registered recruitment agency.** 

Note: We will only accept the application with all the required documents mentioned above. Documents must be clearly color scanned, in one file (PDF format). Direct applications are not accepted.

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# 16<sup>th</sup> February 2023

