



## Indira Gandhi Memorial Hospital

Male', Maldives

Number: 137-HR/IUF/2023/13

# **JOB ADVERTISEMENT**

*There is a job vacancy for the following post on contract basis. (Only for Foreigners)*

<b>Designation:</b>	Occupational therapist
<b>Job ID:</b>	J-307575, J-307574
<b>Required Numbers:</b>	02
<b>Grade:</b>	MS 2
<b>Classification:</b>	Technical Officer Grade 2
<b>Place of Work:</b>	Indira Gandhi Memorial Hospital
<b>Salary:</b>	MVR 6295.00 (per month)
<b>Service Allowance:</b>	MVR 2500.00 (per month)

### **Eligibility Criteria:**

- Bachelor's Degree in Occupational Therapy related field.

### **Scope of Work:**

- Assess patients and identify their physical condition, medical history and attainable goals Implement rehabilitation programs to help restore lost skills and confidence reputation.
- Recommend the use of wheelchairs in the home or work environment and the necessary changes to the environment
- Teach anxiety management techniques and facilitate a return to the workplace.
- Teach them to use special equipment and make it easier to do daily tasks. Teach people with learning disabilities and social and social skills to maintain common social skills.
- Teaching how to behave within common social standards
- Plan treatment in consultation with other health care providers. Plan and conduct support groups for patient caregivers.

### **Documents to be submitted:**

1. Qualification Certificate
2. Transcript and Mark sheet
3. Basic Registration or membership



4. Experience letter with minimum of 02 years (recent one should not be more than 3 months old, experience should fall within the recent two years)
5. IELTS, TOEFL or similarly recognized certification test results
6. Curriculum Vitae (CV)
7. Passport Copy (Minimum 12 months' Validity)
8. Scanned color passport size photo
9. Filled pre-registration form: [Download](#)
10. IGMH job application form: [Download](#)

**Interview Details:**

Skype Interview for the shortlisted candidates will be held between 23<sup>rd</sup> February 2023 to 9<sup>th</sup> March 2023.

**Criteria for shortlisting the qualified candidates:**

1. Educational Qualifications
2. Work Experience (2 years)
3. Age between 20 to 45

**Shortlisted criteria:**

10 qualified candidates will be shortlisted for the interview.

**Selecting the most eligible applicant for the position:**

1. The one who get the highest marks in the interview process and the Criteria for shortlisting will be the most eligible applicant for the position.

**Application Deadline:** Required documents to be submitted before **13:00 of 22<sup>nd</sup> February 2023** to the Human Resource Department of IGMH (11<sup>th</sup> Floor) or submit the application online, our mail address is [application.foreign@igmh.gov.mv](mailto:application.foreign@igmh.gov.mv) through a Maldives' registered recruitment agency.

**Note:** We will only accept the application with all the required documents mentioned above. Documents must be clearly color scanned, in one file (PDF format). **Direct applications are not accepted.**

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15<sup>th</sup> February 2023



